TRMMS Re-Entry Plan 2020

<table>
<thead>
<tr>
<th>Date of Submission</th>
<th>July 15, 2020</th>
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<tbody>
<tr>
<td>School Name:</td>
<td>Two Rivers Magnet Middle School</td>
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<tr>
<td>Reopening Plan Point of contact</td>
<td>Jill Wnuk, Principal</td>
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<tr>
<td>Contact Email</td>
<td><a href="mailto:jwnuk@crec.org">jwnuk@crec.org</a></td>
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<tr>
<td>Contact Phone</td>
<td>860-290-5320 ext. 3114</td>
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<tr>
<td>LEA COVID-19 Health and Safety Compliance Liaison:</td>
<td>Kimberly Leslie</td>
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<tr>
<td>Liaison Email</td>
<td><a href="mailto:kaleslie@crec.org">kaleslie@crec.org</a></td>
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**Operations:**

**Communication**
- Re-entry plan will be sent to families and staff in English and Spanish July 2020 for review and feedback.
- Finalized plan will be part of August mailing to families and staff.
- Time-sensitive information will be sent through school messenger to families.
- TRMMS FACE Marvin Williams will serve as a resource to families who have questions.

**Facilities:**

Classroom setup
- TRMMS will maximize social distancing between student workstations, with 5 feet between workstations.
- Desks will face in the same direction (rather than facing each other), or students will sit on only one side of tables, spaced apart.
- TRMMS will maximize space between our teachers and students.
- All Ensemble classes (Band/Chorus) will be held in small pull out groups.
- All classrooms will have wipes or paper towels and disinfectant, for student use and hand-sanitizing stations/supplies.
Direction of traffic flow/signage

- TRMMS will limit stairwell use by grade and direction.
- TRMMS will install floor markings to illustrate social/physical distancing in the classroom.
- TRMMS will post signs in highly visible locations that promote everyday protective measures, and provide instruction related to properly washing hands and properly wearing cloth face coverings.
- TRMMS will place signs near sinks reminding students and staff to wash hands before and after using the restroom.

Isolation Room

- The nurse’s office will be used as an isolation room for students or staff showing signs of COVID-19.

Movement throughout the building/staircases

- During arrival and dismissal, staircases will be assigned by grade and use one direction, depending on time of day.
- TRMMS will utilize one way travel on the team.
- Travel will be staggered during the day, with one team at each grade level moving at a time.

Bathrooms

- Students will be educated to use the paper towel to open door handles.
- A trash can will be placed at the bathroom door to allow students and staff to use paper towels in order to prevent them from touching the handle with their hands.
- Students will use the bathroom by cohort (as a group)
- In an emergency security will be called to ensure the bathroom is empty

Daily Operations:

Class Scheduling/Bell Times

- TRMMS will utilize homeroom cohorts. Students will remain in these cohort groupings for all classes and lunch seating.
- For Phase I, students will remain in their rooms with teachers rotating in.
- For Phase II, students will rotate from room to room. (Timing of Phase II TBD)
- Students will be provided wipes, or paper towels sprayed with disinfectant, to disinfect their desk before sitting down.
- Teams will travel at staggered times, so no bells will be used.

Visitors

- Visitors will not be allowed at TRMMS, except in emergencies.
- Parents will be asked to communicate with school personnel via phone, email and video conferencing.
TRMMS will continue to value communication with families through the use of virtual meetings whenever possible.

Child Nutrition

- Breakfast will be provided and delivered to homerooms in the morning.
- Lunch will be provided in the cafeteria, and all students will eat in the cafeteria.
- Each team will have their own lunch wave and students will remain in their cohorts in assigned seats, socially distancing.
- Students will be required to wear their masks when entering the cafeteria, while in line, and when exiting the cafeteria.
- Tables will be disinfected between uses.

Transportation

- Parent drop off students will enter through the side door and be directed to grade appropriate stairwell.
- Bus students:
  - 6th graders will use the entrance and stairway by music hallway (right side of building from bus circle), and proceed up the stairs by room 324 and proceed to 6th grade wing. Upon arrival they will report directly to their homerooms.
  - 7th graders will use the entrance and stairway to the left of the bus circle and proceed up the stairs by room 312 and enter the 7th grade wing. Upon arrival they will report directly to their homerooms.
  - 8th graders will use the main stairway and proceed to the 8th grade wing. Upon arrival they will report directly to their homerooms.
  - Any late bus will proceed up the main stairway. Upon arrival they will report directly to their homerooms.

Health Practices and Protocols

- Reporting Illnesses and Addressing Vulnerable Populations
  - Staff and students will be instructed to inform the school if they have COVID-19 or have been in contact with someone who has it.
  - Signage regarding symptoms of COVID-19 will be visible in the school.
  - Staff and students will be instructed to stay home if they are feeling ill.

- Social Distancing
  - TRMMS will practice social distancing whenever possible.
  - TRMMS will continue to provide 1:1 materials in the form of chromebooks and writing utensils.

- Use of Face Covering, masks, and Face Shields
  - All students and staff will be required to wear a mask while in the school building, unless they have a documented health reason for not wearing a mask.
  - The following exceptions apply:
    - For students, while eating, drinking, during PE, or when students are outside, and effectively practicing social distancing and any other possible
mitigants. Exceptions may also be necessary for certain special education students or other special populations.

- For teachers and staff, while teaching so long as they are properly socially distancing or remaining static behind a physical barrier as described herein, while eating, drinking, or when outside and effectively practicing social distancing and any other possible mitigants.
  - Masks will be provided if a staff or student forgets to bring one.
- The first three days of school will be half days for students. August 26th will be for new students only. Students will be instructed in all COVID protocols during this time. The afternoons will be used for staff to adjust this plan as needed.

Health Monitoring

- As of the date of this document, CDC guidance provides that schools and childcare programs are not expected to daily screen students, students, or staff to identify cases of COVID-19. If a community (or more specifically, a school) has cases of COVID-19, local health officials will help identify those individuals and follow up on next steps.
- In the event of a positive test, families of those exposed will be notified, and the entire cohort would be quarantined at home. Staff would be asked about close contact with a student, and further recommendations would follow from there.

Schedule

- Seven day rotating schedule, 5 period day, 54 minute long classes.
- Yellow blocks are lunch, green blocks are mask breaks.

<table>
<thead>
<tr>
<th>A – G Day Regular Schedule</th>
<th>6A Wolves</th>
<th>6B Otters</th>
<th>7A Herons</th>
<th>7B Kingfishers</th>
<th>8A Terrapins</th>
<th>8B Sandpipers</th>
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<tbody>
<tr>
<td>Class</td>
<td>Time</td>
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<tr>
<td>AM</td>
<td>7:20 - 7:35</td>
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<td>7:20- 7:35</td>
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<tr>
<td>HR</td>
<td>7:35 - 7:50</td>
<td>HR</td>
<td>7:35- 7:55</td>
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<td>Bloc k 1</td>
<td>7:55 - 8:49</td>
<td>Bloc k 1</td>
<td>8:00- 8:54</td>
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<td>7:55 - 8:49</td>
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<td>Lunc h</td>
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<td>Block 4</td>
<td>12:56 - 1:50</td>
<td>Block 5</td>
<td>1:01 - 1:55</td>
<td>Block 4</td>
<td>12:56 - 1:50</td>
<td>Block 5</td>
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